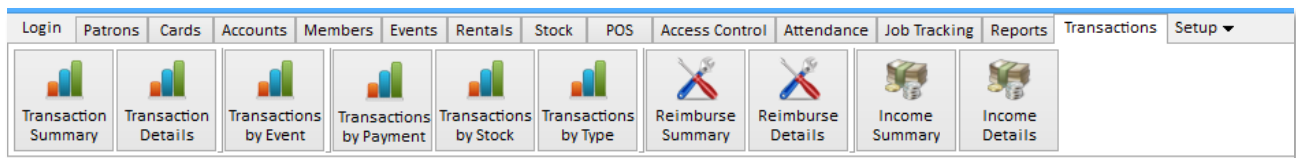# Total Control Financial Reports Overview

General Overview

1. Transaction Summary
2. Transaction Details
3. Transactions by Event
4. Transactions by Payment
5. Transactions by Stock
6. Transactions by Type
7. Reimbursement Summary
8. Reimburse Details
9. Income Summary
10. Income Details

Transaction Summary

Shows a list of transactions that have occurred during the specified period set by the filters. This allows the user to search for a particular transaction or search for transactions over a time period.

Column	Description
ID	ID of the transaction
Date Time	Date of the transaction
Source	Origination of the transaction (See Appendix)
Type	Type of transaction (See Appendix)
Device	Device card was presented (Used by Access Control)
Card Number	Card number of patron used
Patron	Name of patron linked to the transaction
Member Number	Member number of patron
Credit	Total credit for transaction
Debit	Total debit for transaction
Payment	How the transaction was paid for
User	Name of user that performed the transaction
Comment	Comment (if added)

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Transaction Details

Shows the details of the specified transaction. This will show what items were bought for that transaction.

Column	Description
Stock	Stock item that was purchased
Patron	Name of patron linked to the transaction
Description	Description of item
Reward Credit	Reward points credited to patron for purchase
Reward Debit	Reward points spent to purchase item
Credit	Credit value of the item
Debit	Debit value of the item

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Transactions by Event
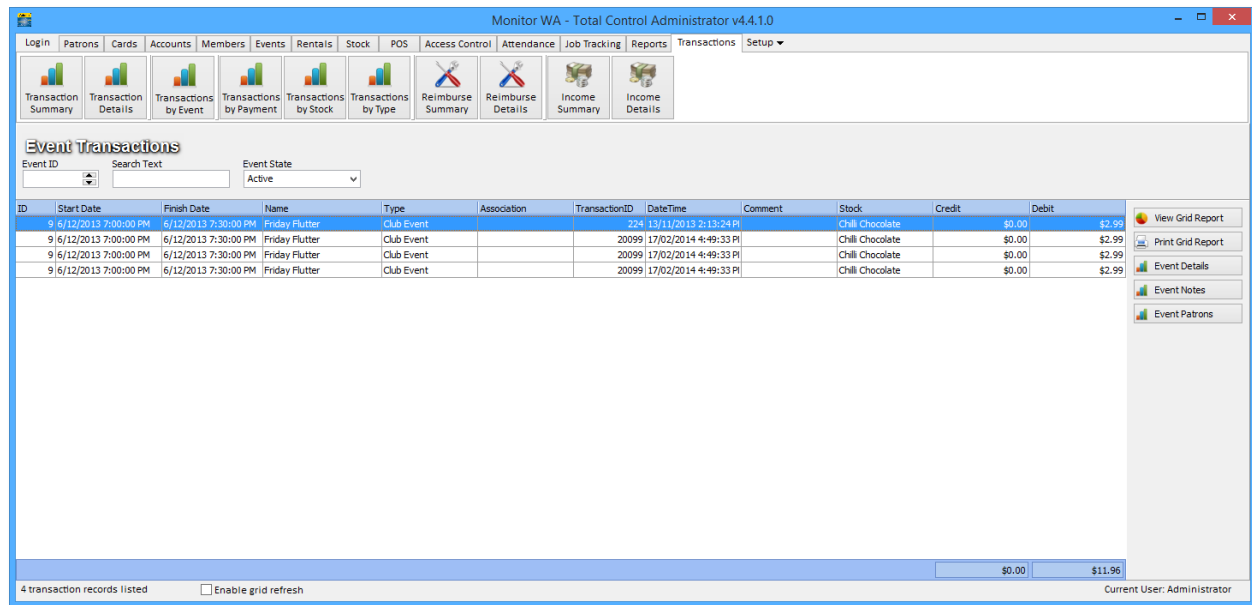
Shows a list of transactions that belong to the specified event.

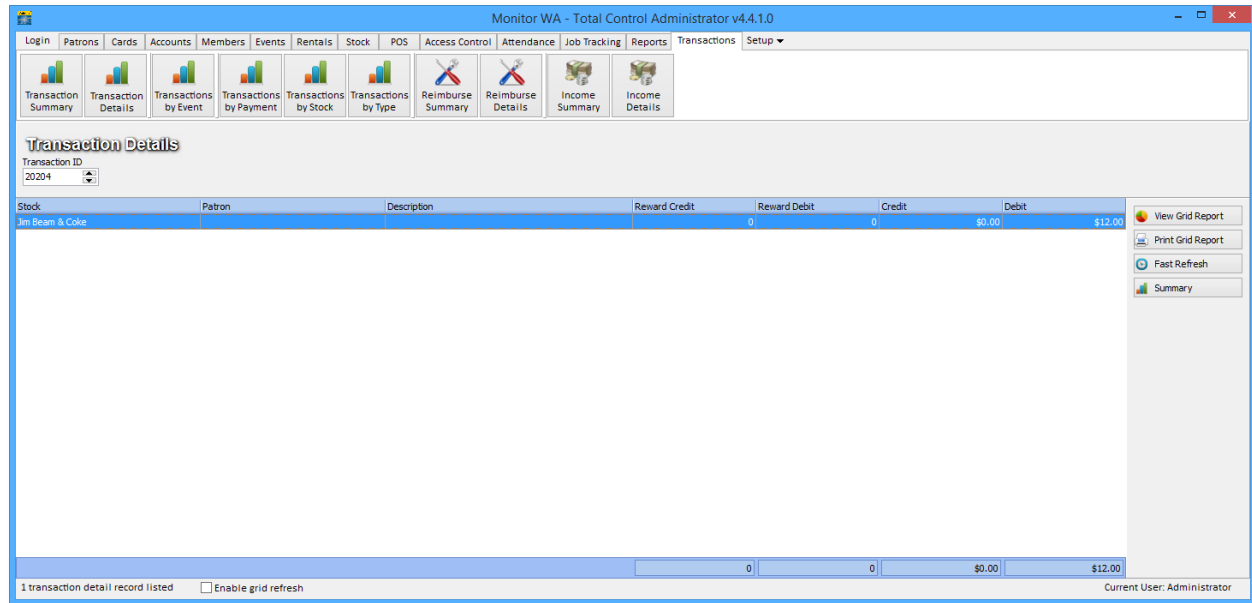| Column	Description
ID	ID of Event
Start Date	Date the event was scheduled to start
Finish Date	Date the event was scheduled to end
Name	Name of the event
Type	Type of event
Association	Name of association (if assigned)
TransactionID	TransactionID of the transaction
DateTime	Date and time of the transaction
Comment	Comment (if added)
Stock	Stock item that was purchased
Credit	Credit value of the item
Debit	Debit value of the item

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Transactions by Payment Method per Type


Shows the values for each transaction type for each payment method.

This report is most commonly used to work out totals for a period.

Column	Description
Transaction Type	Type of transaction (See Appendix)
Card	Total for type
Cash	Cash total for type
Cheque	Cheque total for type
Total Banking	Total value of Cash and Cheque
Eftpos	Integrated Eftpos total for type
External Credit	Standalone credit total for type
External Eftpos	Standalone Eftpos total for type
Total Electronic	Total value of Eftpos, External Credit and External Eftpos
Total	Total value of the transaction type
Total Cash	Total value of the transaction type ignoring card transactions

Transactions by Stock
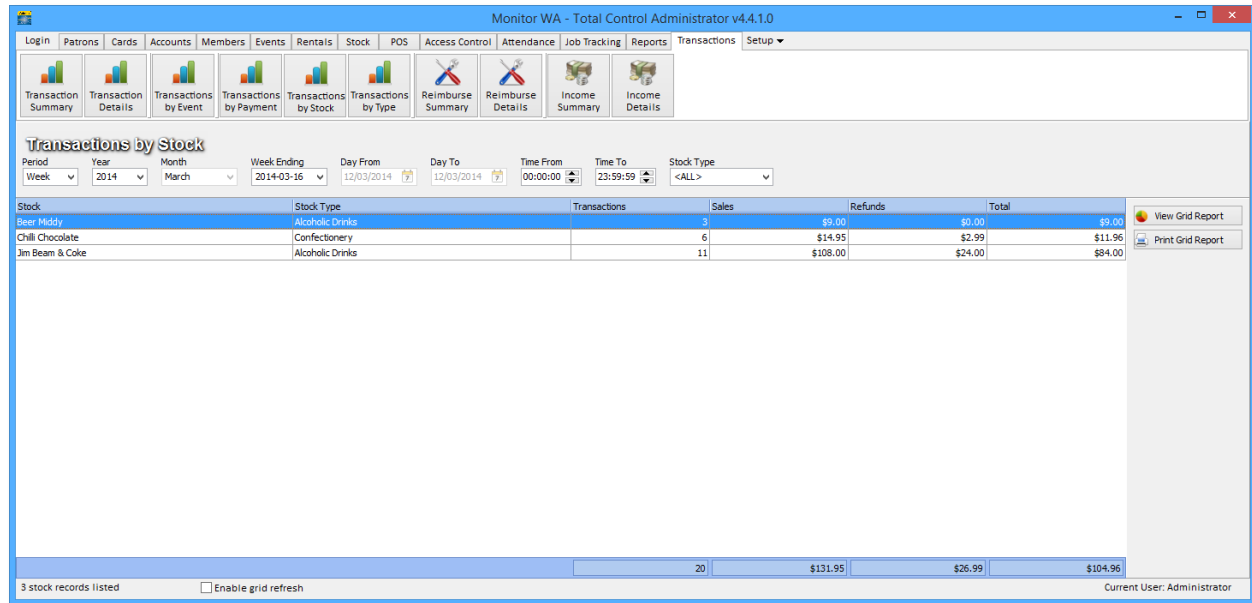
Shows totals of sales per stock item.

Column	Description
Stock	Type of stock
Stock Type	Category that stock belongs to
Transactions	Number of transactions for period
Sales	Total value of sales for period
Refunds	Total value of refunds for period
Total	Total value of **Sales** minus **Refunds**

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Transactions by Type

Shows types of transactions and their corresponding Debit/Credit values.

Column	Description
Type	Type of transaction
Credit	Total value of credit
Debit	Total value of debit

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Reimbursement Summary

Shows a list of reimbursements (Grouped) and their value over the filtered period.

Column	Description
Category	Type of reimbursement
Credit	Total value of reimbursements during specified period

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Reimbursement Details

Shows a breakdown of reimbursement transactions to the individual reimbursement transactions.

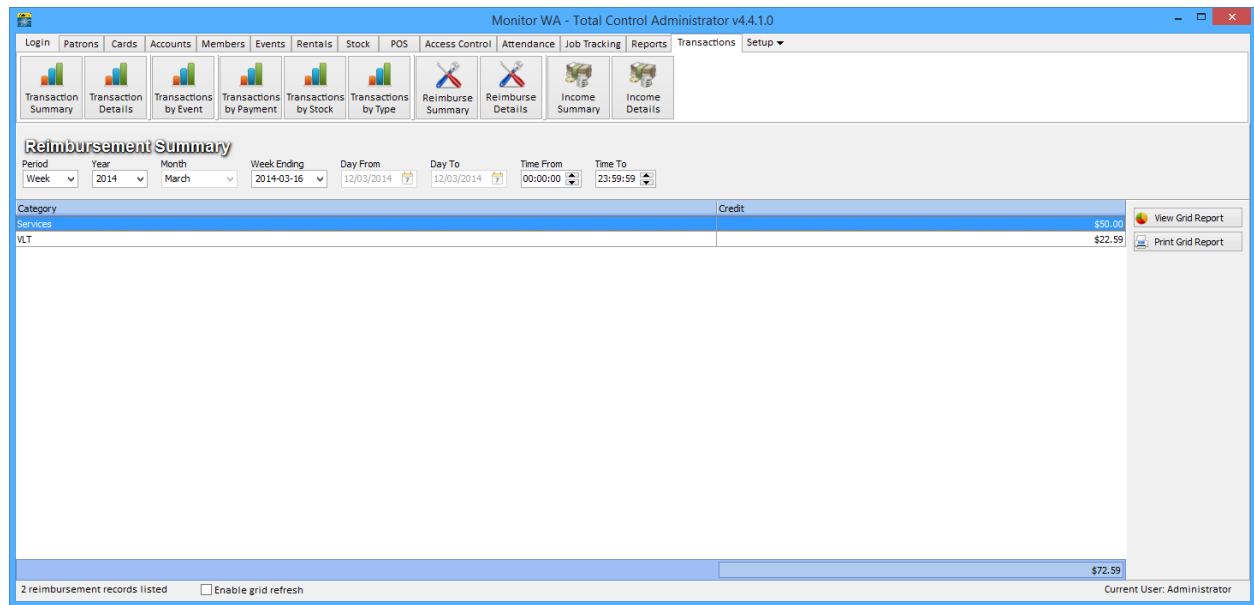| Column	Description
ID	Transaction ID
DetailID	Transaction Detail ID of this specific item
Date Time	Date and time of the transaction
Patron	Name of patron linked to the transaction
Member Number	Member number of patron
Payment	How the transaction was paid for
Category	Reimbursement category
Description	Description of the reimbursement
User	POS User that performed the transaction
Credit	Amount give to the user

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Income Summary
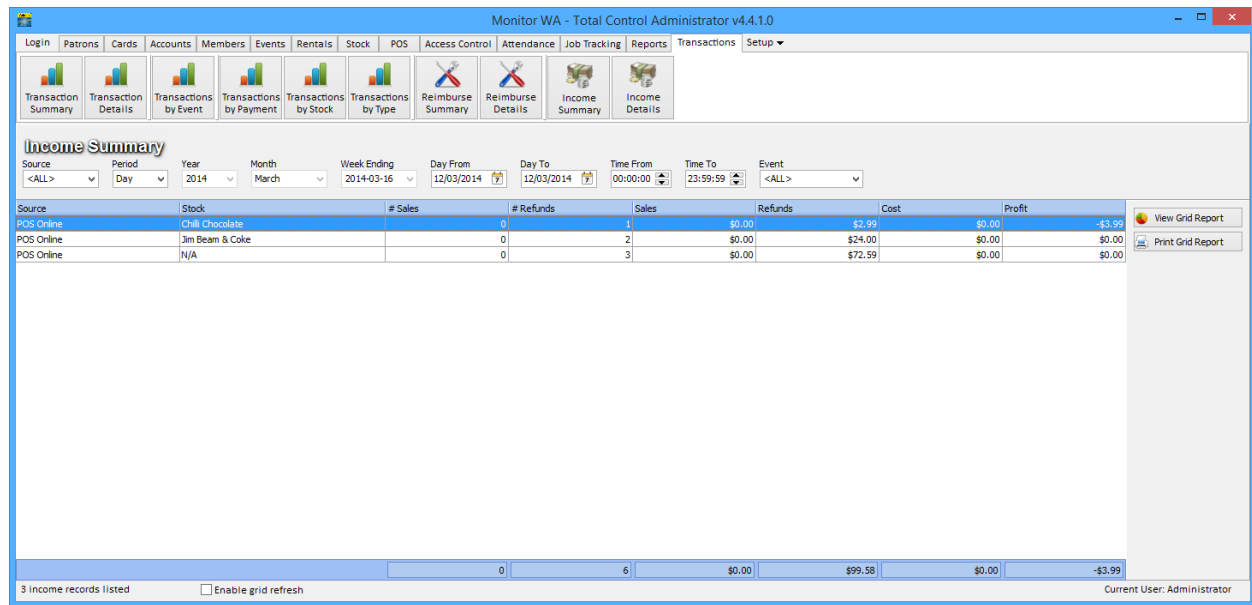
Shows items (Grouped by Stock) that have been purchased and Sales/Cost/Profit from each Stock Item.

Column	Description
Stock	Name of item sold
# Sales	Number of Items sold
# Refunds	Number of refunds of that item
Sales	Total value of items sold
Refunds	Total value of items refunded
Cost	Total cost of Items sold
Profit	Profit made from items sold

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Income Details

Similar to income summary (See Above) but broken down for each stock item individually.

Column	Description
Date	Name of item sold
Source	Origination of the transaction (See Appendix)
Stock	Value of refund
Sales	Value of item sold
Refunds	Value of item refunded
Cost	Cost of item sold
Profit	Profit made from item

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Appendix

Transaction Source

Transaction Source	Description
Access Control	Access Control
Kiosk	Kiosk or tcAPI
POS Offline	Transaction was completed while POS was in Offline Mode
POS Online	Point of Sale
UNKNOWN	Transaction source is unknown
User	Transaction was created by a user action.

Transaction Type

Transaction Source	Description
Add Funds	Funds were added to an account
Remove Funds	Funds were manually removed from an account
Pay Entry	Access control payment
Buy Stock	Purchase of stock item
Buy Membership	Purchase of membership/association
Refund Stock	Refund of a stock item
Refund Membership	Refund of a membership/association
Reimbursement	Reimbursement payment
Cash Out	Cash out transaction

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